

## **PROCEDURE FOR REGISTRATION/ RENEWAL OF VENDOR REGISTRATION WITH DIAT(DU)**

1. Vendors can register themselves with this institute for supply of following categories of store/items:

### **Categories of Stores Items (No. of Items 13)**

- a) Machine Tools.
- b) Scientific & Measurement Instrument.
- c) Electronics & Electrical Item.
- d) Computers, Peripherals & Networking Equipmetn.
- e) Fabrication Job.
- f) Timber, Furniture, etc.
- g) Chemicals & Labware.
- h) Stationery & printing.
- i) Row Material & Hardware.
- j) Transportation Services.
- k) Hygiene & Housekeeping Services.
- l) Security Services.
- m) General Items.

2. You are required to apply in prescribed format (form available on DIAT website) along with a non refundable nominal fee of Rs. 500/- in the form of **demand draft** in favour of **The Vice Chancellor DIAT (DU) payable at Pune.**

3. Envelope containing dully filed application form and Demand draft is to be super scribed '**Application for Vendor Registration**' and to be addressed to **Vice Chancellor, DIAT (DU), Girinagar, Pune – 411025.**